

Adobe InDesign CS5 Introduction

Course length

1 day

Why come on this course?

You will utilise Adobe InDesign CS5 to create and deliver eye-catching printed documents.

Who is it for?

This course is intended for people who want to explore the basic tools and features of InDesign for creating professional page layout and designs. You should be familiar with the basics of using Windows.

What will I learn?

By the end of this course you will:

- Identify the various elements of the Adobe InDesign interface
- Design documents
- Enhance documents with formats, colour and styles
- Work with page elements
- Manage objects
- Work with tables
- Finalise documents

Course style

The course will be highly interactive, encouraging participation and making use of exercises. There will be the opportunity for skills practice and review in each section.

Course materials

Course manuals are provided to support the topics covered. Certificates of attendance will be presented to each delegate after the training has been completed.

Course contents

Exploring the InDesign Environment

- Identify the InDesign Interface Components
- Customize the Interface
- Use the Navigation Controls
- Set General and Interface Preferences

Designing Documents

- Create a Document
- Add Text
- Add Graphical Objects

Enhancing Documents

- Format Characters and Paragraphs
- Apply Colors, Swatches, and Gradients
- Apply Fills and Strokes
- Create and Apply Styles

Working with Page Elements

- Arrange Objects
- Align Objects
- Manage Page Elements with Layers

Managing Objects

- Transform Objects
- Manipulate Objects
- Thread Text Frames
- Search and Replace Content
- Edit Text

Working with Tables

- Create a Table
- Modify a Table Structure
- Format a Table

Finalizing Documents

- Check Documents for Errors
- Print a Document
- Package Files
- Export PDF Files for Commercial Printing
- Prepare PDF Files for Web Distribution

Extra topics if required and time allows

- New Features in Adobe InDesign CS5

How do I book?



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